



Peppol

The future is open

Call for Participation in the OpenPeppol Logistics Community

and

Call for Candidates in Logistics Community Elections

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OpenPeppol AISBL
Rond-point Schuman 6, box 5
1040 Brussels Belgium

info@peppol.eu
www.peppol.org

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1 Introduction

Following the conclusion of the Logistics Incubation Project and the proposal of establishment of a distinct Domain Community, the OpenPeppol Managing Committee, at its meeting on 24th January 2024, approved the establishment of a new Domain Community for Logistics (LoC).

This document provides:

- a Call for Participation to OpenPeppol members that wish to join the new Logistics Community
- a Call for Candidates for the positions of Logistics Community Leader and Change Management Board (CMB) Members

Those individuals representing voting OpenPeppol members that participate in the Logistics Community will be eligible to stand for election as the Logistics Community Leader and CMB Members. Voting members of the Logistics Community will be invited to elect the Logistics Community Leader and CMB Members.

This document contains the following information:

- Background
- Call for Participation
- Open Positions
- Call for Candidates
- Overall timeline

2 Background

2.1 Logistics Incubation Project

On November 29th, 2022, the OpenPeppol Managing Committee approved a request to initiate a process to establish Logistics as a new global service domain in Peppol.

A Logistics specific incubation would facilitate the digitization of the logistics and transport processes in industries such as construction and offshore. Peppol could be a tremendous enabler with a proven standard that all industries having logistics and transportation as part of their value chain could adopt and make use of.

Through development of relevant Peppol BIS specifications, the new service domain would facilitate standardized message exchange

- between seller/buyer and Logistics service operator for the purpose of planning and booking of logistics services and reporting during execution of the services
- between Logistics service operators for the purpose of planning and execution of logistics services

The Peppol Logistics incubation project team was initiated in January 2023 and successfully completed its objectives at the end of 2023, notably the development of a set of technical specifications that were published on January 29th, 2024, and a proposal of the establishment of a distinct Domain Community.

As a result, the Managing Committee decided at its meeting on 24th January 2024 (MC183) that:

1. Logistics shall be established as a new Domain Community, with its own members, Leader and Change Management Board.
2. A boundary of responsibilities must be drawn by the Logistics and Post-Award Communities acting together and agreeing on it.
3. Logistics will not be a separate Service Domain in the Peppol Interoperability Framework, in order to avoid unnecessary complications. Logistics will be part of the Post-Award Service Domain, meaning that
 - a. All Peppol Authorities already having jurisdiction over the Post-Award Service Domain as per their signed PA Agreement automatically extend their coverage to Logistics
 - b. All Service Providers already authorised to offer services in the Post-Award Service Domain as per their signed SP Agreement are automatically authorised to offer services in Logistics.
4. The new Domain Community for Peppol Logistics must establish its internal governance as soon as possible, recruiting their membership, appointing an interim Domain Community Leader and holding elections among their newly established members for a Domain Leader and Change Management Board.
5. The OO will support the Logistics Community to meet expectations to establish its internal governance and function within the Peppol Interoperability Framework. It is not expected, now and in the foreseeable future, to offer technical or administrative resources, therefore the Logistics Community members and stakeholders should provide in-kind contributions to perform internal tasks.

2.2 Vision

- Peppol Logistics aims to enhance the efficiency of transportation and storage of goods from origin to consumption.

- It introduces a new Business Domain for carriers, forwarders, and handling agents, promoting digitization in construction and transport industries.
- This initiative will aid existing Peppol communities in standardizing processes for goods delivery.

2.3 Scope

- Logistics encompasses transportation, internal movements, and inventory control, divided into Fulfilment and Transportation areas.
 - **Fulfilment** includes completing the purchasing process and preparing goods for shipment, with transactions like Weight Statement, Advanced Despatch Advice, and Receipt Advice.
 - **Transportation** focuses on planning and executing transport processes, with transactions like Transport Execution Plan Request, Waybill, and Transportation Status.
- Environmental reporting and management of dangerous goods are integral components, aligning with global environmental concerns and EU regulations.

The Domain Community will aim for traceability, reduced administration, proactive collaboration, cost reduction, improved climate impact reporting, and increased transparency.

3 Call for Participation

3.1 Eligibility

All organisations with a current valid membership of OpenPeppol are eligible to participate in the Logistics Community.

3.2 Process and Timeline

To participate in the Logistics Community, OpenPeppol Members should send a registration email to the **address openpeppol@peppol.eu**, including the name of the Member Organisation, and the name(s) and email address(es) of participant(s) in the Community.

The Logistics Community will initially be formed of representatives from those organisations that have submitted a valid email by **Wednesday, 28th February 2024**.

Those members who send in their registration email by that date will be eligible to vote for the Community Leader and for the CMB members. However, in line with the other

Peppol Domain Communities, all OpenPeppol Members are able to join the Logistics Community at any time thereafter, subject to sending a valid registration email.

4 Open Positions

Duration of Terms will be 2 years. As an exception, **one-year terms** are open in 2024 so that in the future only half of the positions will be open at any given year, contributing to stability and continuity.

Position	Code	Term
Logistics Community Leader	LoCL	Election for a new 2-year term
Logistics Community (LoC) CMB Members	LoC-CMB1	Election for a new 2-year term
	LoC-CMB2	Election for a new 2-year term
	LoC-CMB3	Election for a new 1-year term
	LoC-CMB4	Election for a new 1-year term

5 Terms and Conditions

5.1 Eligibility of Candidates

The following terms and conditions apply to the submission of candidacies for all open positions.

6. Candidates must run for elections as individual persons but must be proposed by OpenPeppol members.
7. Each candidate must be proposed by an organisation that has a current valid voting membership of OpenPeppol Member, and has sent a registration email by **Wednesday, 28th February 2024**.
8. All OpenPeppol Members, except Observers, have the right to propose candidates for open positions, subject to the terms and conditions in this section.
9. The candidates proposed by an OpenPeppol Member should have a regular professional relationship with that member. They must also have ensured that their working relationship allows for a minimum of 12-15 working days per year that can be devoted to their function as elected officials in OpenPeppol, as well as for coverage of travel expenses related to their position.

The OpenPeppol Election Committee will be responsible for determining whether the above conditions are met by candidates proposed under the present Call for Candidates.

5.2 Submission of candidacies

Candidacies for all open positions should be submitted by sending a **Notification of Candidacy** by email to the address candidates@peppol.eu.

The Notification of Candidacy should include or enclose the following information:

1. Name of Candidate
2. Position the Candidate is running for
3. Name of OpenPeppol Member proposing the Candidate
4. Professional relationship of Candidate and Proposing Member
5. Curriculum Vitae of Candidate (short)
6. Motivation letter, outlining the Candidate's vision for the position, for which the Candidate is running

All information included in the Notification of Candidacy shall be made duly available to Members ahead of the vote.

5.3 Deadline for submitting Candidacies

Candidacies should be submitted no later than **February 28th, 2024**.

In case there is an insufficient number of candidates with respect to the number of open positions by that date, the deadline can be extended following a decision by the OpenPeppol Election Committee.

5.4 Validation and Announcement of Candidates

The OpenPeppol Election Committee will review all candidacies submitted and determine if they are in line with the criteria and conditions outlined in the present Call for Candidates.

All eligible candidates will be formally announced no later than **March 5th, 2024**.
Candidacies will be displayed at a publicly accessible location as they come in, even before the deadline, after being validated by the Election Committee.

5.5 Voting

Eligible voting members of the Logistics Community will be invited to cast their vote for the positions of Logistics Community Leader and CMB members by email to loc-elections@peppol.eu by **April 10th, 2024**.

5.6 Milestones and Timeline

- February 2nd, 2024: Call for Candidates is published
- February 28th, 2024: Deadline to submit Logistics Community Registrations
- February 28th, 2024: Deadline to submit candidacies
- March 5th, 2024: Deadline for Election Committee to validate candidacies
- March 5th, 2024: Announcement of Candidates, opening of the voting period
 - In case the deadline for submitting candidacies has to be extended under the circumstances foreseen in section 5.3 above, the voting process will open at a later date.
- April 10th, 2024: Closing of the voting period
- April 12th, 2024: Election Committee validates the results
- April 16th, 2024: Results are announced during the 17th General Assembly

6 Questions and communication

For any questions related to the election process, members are invited to contact the Association by sending an email to info@peppol.eu.